# PROJECT NAME: Inverted Pendulum

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| **Project Lead:** | Matthew Handley |
| **Date (MM/DD/YYYY):** | 1/27/2023 |
| **Reporting Period:** | 1/21 – 1/27 |

| 1. Project Status Summary \_10\_% Complete | | | | |
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|  | *Green**(Controlled)* | *Yellow**(Caution)* | *Red**(Critical)* | *Reason for Deviation* |
| **Budget:** | [ Yes ] | [ ] | [ ] | None of the budget has been used |
| **Schedule:** | [ Yes ] | [ ] | [ ] | On track to submit PDP and Presentation on time |
| **Scope:** | [ Yes ] | [ ] | [ ] | No new feature implementation |

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| 2. Work Completed This Week |
| * Field research and the risk assessment meeting was conducted this week and implemented in our PDP Draft #1 * PDP Draft #1 was completed and formatted using the template provided. The Draft was submitted early and revisions have been received. |
| 3. Open Issues/Risks and Mitigations |
| * No open issues or risks in terms of the team dynamic! |

| 4. To-do Tasks Next Week | |
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| * Make revision to the system requirements and PDP Draft #1 as recommended by Professor Husson. * Turn the revised PDP Draft into a presentation. * Practice our presentation and ensure everyone is familiar with how the system will work and any topics they will be presenting. |
| **5. Comments: Team Dynamics, etc.** |
| * Everyone has shown up to all scheduled meetings on time. * Joe seems to be over his cold and should be returning to campus soon. * Work on the PDP Draft #1 was equally shared, and everyone played a significant role in its creation. |